



Huron Heights Secondary School

FINAL EVALUATION and EXAM DAYS

From the Ministry of Education:

“30% of the grade will be based on a final evaluation, performance, essay and/or other method of evaluation suitable to the course content and administered near the end of the course.”

Attendance and Absences:

- All exams must be written on the days and at the times shown on the exam schedule.
It is each student's responsibility to be in the right place at the right time.
- Please **DO NOT** book vacations during your child's exams. Final exams are a critical part of the assessment process and provide students with the opportunity to demonstrate their knowledge and overall understanding of the course material. Family vacations are not an acceptable reason for missing an exam.
- Bereavement and illness are the only acceptable reasons for absence during exams.
- Students who miss an exam due to illness must have their parents call to inform the school of the illness. A doctor's note must follow no later than 2:25 PM on Thursday, June 29, 2017.

Materials:

- Students should leave backpacks, coats, and electronic devices in their lockers.
- Only writing instruments and other approved aids should be brought into the exam room.
- Calculators are allowed on all exams unless instructions at the top of the exam state otherwise (cell phones may NOT be used as calculators).
- Any students found using unapproved exam aids will be referred to their VP for disciplinary measures.

Textbook Return:

- Students will return textbooks to their classroom teacher on or before the date of their final exam. Classroom teachers will share the expectations and procedure for returning textbooks with their students.
- Students with textbook problems will complete and sign a purple Textbook Explanation form before leaving the exam room. Any textbook not returned to the classroom teacher, on or before the time of writing the final exam, may be returned to the school between 8:15 AM and 12:45 PM during exams (June 22 – June 28, 2017). A staff member will be set up at the Textbook Return table in the front foyer/cafeteria entrance. **ALL textbooks or payments for lost or damaged textbooks must be cleared with the Main Office by 2:25 PM on Wednesday, June 28, 2017.**

While in the Exam:

- Students are not to remove any paper from the exam room.
- Students are to remain quiet. There is no talking during the exam.
- Students are to sit where instructed by the exam supervisor and remain seated until the appropriate dismissal time.

Dismissal from Exams:

- Exam Length - 1.0 hour - students must remain in the exam room for the entire scheduled time.
- Exam Length - 1.5 hours - students must remain in the exam room for the entire scheduled time.
- Exam Length - 2.0 hours - if complete, a student will have one opportunity to leave after 1.5 hours*
- Exam Length - 2.5 hours - if complete, a student will have one opportunity to leave after 2 hours*

* If students do not leave at this time, they must remain for the duration of the exam.

Late to an Exam:

- Students who arrive late must report to the main office immediately.
- An administrator will meet with the student and determine the location and length of time available for completing the exam.

Study Areas:

- The library will be open for quiet study from 7:45 AM until 12:30 PM.
- Students, who wish to talk, eat, or study in groups may use the cafeteria. The cafeteria servery will be **closed** during exams.
- Other areas of the school are out of bounds. School rules continue to apply during exams (i.e. headwear, proper dress, etc.).
- All doors to the school will be open and accessible until 8:30 AM each day of exams, Thursday, June 22 – Wednesday, June 28, 2017. At 8:30 AM the doors at the east and west ends of the school will be locked and available as an exit only. Entrance to the school will therefore be restricted to the front doors and the doors off the rear parking lot.
- Students are not to visit other schools during the exam schedule.

Tips for Exam Writing:

- Make sure you have a complete set of accurate notes.
- Review your notes. Start with the main points before you return to review the material in detail. Prepare study notes.
- Make a schedule, so you know what you will be reviewing each night. Know that you can cover all the material in that time.
- Listen closely to the teacher's tips on what may be included on the exam.
- Make sure you know what type of exam it will be (e.g. essay, multiple choice, short answer, etc.)
- Ask your teacher for help well in advance of the exam. Arrange to travel during MSIP if you require extra help before the exam.
- Get plenty of rest and eat well during the final exam period.
- Drink plenty of water. You are welcome to bring water to the exam room.

Transportation:

- Please note the changes listed below to bus departure times from Huron Heights during exams, Thursday, June 22 – Wednesday, June 28, 2017.
- **AM – Pick Up:** All school buses will pick up at their regularly scheduled times. Arrival at the school will remain unchanged.
- **PM – Pick Up:** All school buses will arrive at the school for 12:30 PM and depart to return students home at 12:40 PM. There will be **NO** school bus pick up at 2:25 PM during exams.
- Students receiving **special education transportation** are NOT included in the above modified PM – Pick up schedule. Their transportation services will run at their regularly scheduled AM and PM times.

Semester 2 Final EXAM Schedule 2016—2017

•	A Block Thurs., Jun. 22	B Block Fri., Jun. 23	C Block Mon., Jun. 26	D Block Tues, Jun. 27	E Block Wed., Jun. 28
• 8:30 AM	BBB4MI-02 2 2704	BAF3MI-02 1.5 2704	XBBI1/2OI-04 1.5 2704	XBBI1/2OI-05 1.5 2704	BAT4MI-01 2.5 2704
	ENG1DI-05 1.5 1715	ENG3UI-05 1.5 1715	BMI3CI-02 1.5 2509	ENG1DI-07 1.5 1604	BDI3CI-01 1 2509
	ENG3CI-04 1.5 2703	ENG4CI-06 1.5 2703	ENG1DI-06 1.5 1605	ENG1PI-04 1.5 2703	ENG1DI-08 1.5 1605
	ENG3UI-04 1.5 1712	XHFN1/2OI-04 1 2405	ENG1PI-03 1.5 2702	ENG4CI-05 1.5 2702	ENG3CI-05 1.5 2305
	ENG4UI-04 2 1612	HHG4MI-01 2 2402	ENG3UI-06 1.5 1603	ENG4UI-05 2 1612	CGC1DI-07 1.5 2713
	CGG3OI-01 1.5 2402	CGC1DI-05 1.5 2713	ENG4CI-04 1.5 2703	XHFN1/2OI-06 1 2405	CHY4UI-01 2 1712
	CLN4UI-02 2 2714	CIA4UI-01 2 2509	XHFN1/2OI-05 1 2405	CGC1DI-06 1.5 2715	HSP3CI-02 1.5 2703
	CLU3MI-02 1.5 2712	CLU3MI-03 1.5 2712	HPC3OI-02 1.5 2705	CGU4MI-02 1.5 2713	FSF1DX-01 1 1714
	HSP3UI-02 2 2705	XLWSBD/CUI-02 1.5 1713	HPD4CI-01 1.5 2402	FSF1DI-05 1 1714	MAP4CI-03 1.5 2613
	FSF1DI-04 1 1713	MBF3CI-03 1.5 2612	HSB4UI-02 2 2715	FSF1PI-06 1 1713	MHF4UI-04 2 2614
	FSF1PI-04 1 1714	MDM4UI-02 2 2603	FSF1PI-05 1 1713	MCF3MI-03 1.5 2614	MPM1DI-08 1.5 2603
	MCR3UI-04 2 2602	MFM1PI-03 1 2614	FSF2DI-02 1.5 1714	MCR3UI-05 2 2601	MPM2DI-09 1.5 2612
	MCV4UI-02 2.5 2601	MFM2PI-03 1.5 2613	MBF3CI-04 1.5 2602	MCT4CI-01 2 2602	SBI4UI-03 2.5 2010
	MFM1PX-01 1 2615	MPM1DI-06 1.5 2615	MCF3MI-02 1.5 2614	MCV4UI-03 2.5 2612	SCH3UI-04 2 2001
	MPM1DI-05 1.5 2603	SBI3CI-03 1.5 2010	MDM4UI-03 2 2603	MFM2PI-05 1.5 2615	SNC2DI-08 1.5 2006
	MPM2DI-06 1.5 2613	SCH4UI-03 2.5 2001	MFM2PI-04 1.5 2613	MPM2DI-08 1.5 2613	TCJ4CI-02 1.5 1102
	SBI3CI-02 1.5 2010	SNC1DI-06 1.5 2005	MPM1DI-07 1.5 2612	SBI3UI-03 2 2010	TEJ3MI-03 1 1107
	SCH4CI-02 2 2001	SNC2DI-06 1.5 2006	MPM2DI-07 1.5 2601	SNC1DI-08 1.5 2005	TPJ3MI-02 2 2401
	SES4UI-01 2 2103	SNC2PI-04 1.5 2101	PSK4UI-01 2.5 2604/05	SNC2DI-07 1.5 2006	TTJ3CI-02 1.5 1104
	SNC1DI-05 1.5 2005	TPJ4CI-01 1.5 2401	SBI4UI-02 2.5 2010	SPH4UI-01 2.5 2103	XAWQ3/4MI-02 1 2505
	SNC2DI-05 1.5 2006		SCH3UI-03 2 2001	TDJ3MI-02 2 1108	
	SNC2PI-03 1.5 2101		SNC1DI-07 1.5 2005	TEJ2OI-03 1 1107	
	TCJ3CI-02 1.5 1102		SPH3UI-03 2 2103	TPJ3CI-02 1.5 2401	
	TEJ2OI-02 1 1107		TDJ4MI-02 2 1108	XASM3O/4EI-01 1 2305	
	TGJ3MI-02 1.5 2505		TEJ3MI-02 1 1107		
	AVI3MI-01 1 2302		TTJ2OI-02 1 1104		
			AVI4MI-01 1 2302		
	•	<p>Languages Exam Interviews: * See Mme. Amorim, Mme. Barr, Mme. Berry, Mme. Galian * Exam Interviews occur Jun. 22 – 28 * Exam Interviews are scheduled individually by the teacher and student.</p> <p>Health-Care Practical Skills Exams: Rm 2401 * See Ms Godbout TPJ4MI-02 * Practical exams occur Jun. 22 – 28 * Exam Interviews are scheduled individually by the teacher and student.</p>			