

Student Safety, Lockers, Smoking & Visitors

Progressive Discipline and School Safety

Student safety is our primary concern; our policies are based on changes enacted with Bill 212 (2007): An Act to amend the Education Act in respect of behaviour, discipline and safety, and Bill 157 (2009) "Keeping our Kids Safe at School."

Suspension

Suspension will be considered where a student is engaged in any of the following activities while the student was at school, at a school-related activity, or in other circumstances where engaging in the activity will have an impact on the school climate:

- Uttering a threat to inflict serious bodily harm on another person
- Possessing alcohol or illegal drugs or possession or use of a prohibited item
- Being under the influence of alcohol and/or illegal drugs
- Swearing at a teacher or at another person in a position of authority
- Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school
- Bullying
- Any other activity that is an activity for which a principal may suspend a pupil under a policy of the board.

Note: Students under suspension may not participate in any school related activities at any school.

Suspension and Possible Expulsion

A principal shall suspend and may recommend a pupil for expulsion if he or she believes that the pupil has engaged in any of the following activities while at school, at a school related activity, or in other circumstances where engaging in the activity will have an impact on the school climate:

- Possessing a weapon, including possessing a firearm
- Using a weapon to cause or to threaten bodily harm to another person
- Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner
- Committing sexual assault
- Trafficking in weapons or in illegal drugs
- Committing robbery
- Giving alcohol to a minor
- Any other activity that, under a policy of the board, is an activity for which a principal must suspend a pupil and, therefore in accordance with this Part, conduct an investigation to determine whether to recommend to the board that the pupil be expelled.

- **Students under suspension may not participate in any school related activities at any school.**
- **As per Bill 157 “Keeping our Kids Safe at School”, these activities include incidents that occur while at school, at a school related activity or in circumstances where the activity will have a negative impact on the school climate.**

Statement of Non-Tolerance

The following behaviour will not be tolerated within Waterloo Region District School Board schools, on school property, or at school-sponsored or related activities, and will be subject to disciplinary action:

- the use, being under the influence, possession, or distribution of alcohol or illicit drugs
- the possession or use of weapons, or items intended to be used as weapons
- any physical assault, threats of assault, intimidation, or bullying
- participation in any gang/youth group displaying a pattern of delinquent or disruptive activities
- any sexual, religious, ethno-cultural, and/or racial abuse, jokes, slurs, and harassment
- any non-physical abuse including emotional and psychological abuse, verbal violence, social exclusion
- vandalism to school property and property visited during school activities
- hate-motivated violence.

Emergency Drills

Several emergency procedures will be practiced each year. Each teaching area has a sign that indicates the procedure to follow in case of an emergency.

If the fire alarm rings, students and staff will follow directions to the nearest exit. They must exit quickly and quietly and stand well away from the building.

Injury

Students who sustain an injury while on school property **MUST** report the incident immediately to a staff member. The main office must be informed and appropriate documentation completed.

Wheeled Transportation

With the exception of wheel chairs and other assistive devices, no wheeled transportation devices are allowed in Huron Heights due to safety concerns. This includes wheels on shoes, skateboards, bicycles, etc... **Skateboards are not to be used on Huron Heights' property.**

Lockers

Student Lockers

Students will be assigned lockers.

This assignment may not be changed by the student without permission from the office.

Note: Lockers are school property and are subject to search at any time.

Each student is responsible for keeping his/her locker neat and clean. Writing on or in lockers is unacceptable. Students will be financially responsible for any damage to the interior or exterior of their locker. Students are responsible for immediately reporting locker damages to the office.

Sharing of lockers is not permitted.

Students should keep their lock combinations confidential.

Only Dudley™ issued combination locks are to be used on school lockers. These locks may be purchased at the school or in the community.

Students are required to have correct lock combinations on file in the main office.

Failure to do so will result in locks being cut from lockers.

Sports Lockers

Sports lockers are for **team equipment only** and **are not to be accessed during class time**.

Students must store books, coats, and regular gym clothes, etc. in their assigned locker—not in the sports locker. Sports lockers are to be cleaned out and vacated **immediately** following a sports season.

Medical/Prescription Drugs

Students who must take a prescription drug during the school day are to inform their vice-principal and leave their medication at the office for safe storage. When it is time to take the medicine, the student is to come to the office. At no time are drugs to be kept in lockers, gym bags, etc...

Note: *School staff is not permitted to dispense Tylenol/Aspirin or any other non-prescription drug.*

Money and Valuables

Students should not bring large sums of money or valuable personal items to school. Do not leave ANY valuables in the Phys. Ed. change rooms AT ANY TIME. This includes before school, at lunch, after school and during class. The WRDSB does not cover loss of, or damage to, personal articles.

Photo Requirements

All students are **required** to have a school picture taken for safety and security reasons, whether or not a photo package is being purchased.

Prohibited Items

The following items are not permitted on school property:

- firearms/replica firearms of any kind
- knives/replica knives of any kind
- laser pointers
- fire crackers/fireworks
- alcohol
- illegal drugs
- gang-related clothing or insignia
- any paraphernalia associated with the items listed above
- electronic cigarettes (e-cigarettes), personal vaporizers (pv), or electronic nicotine delivery systems (ENDS)

Smoking Policy

The school and the school property are **smoke-free** environments. No one is permitted to smoke on school property or at school- sponsored events. This includes **no smoking in vehicles in the school parking lots**.

Students smoking off school property during the lunch period, or before or after school, must keep clear of the school driveways along Strasburg Road.

Anyone who is smoking on the property of Huron Heights Secondary School is violating the Ontario Tobacco Control Act and can expect appropriate consequences. These are as follows:

No tobacco products are permitted on school property.

Visitors

All people visiting the school must report to the main office as soon as they arrive.

Parking for **authorized visitors** is available in the lot at the front of the school.

Visitors to the school will only be given permission to enter the school for a specific school-related purpose. **Social visits by students from other schools are NOT permitted.** This includes visitors who arrive by car and wish to socialize in the parking lot.

Visitor badges are available in the main office and **must be worn** while visitors are in the school so that they are easily identifiable to staff and students.